

# 2023-2024 ACT Environmental Grants Program

## ACT Environmental Grants Program: Project Acquittal Form

### Application No. ENV23/24030 From Molonglo Conservation Group - DRAFT

## Instructions for Grantees

### Instructions for Grantees

This form is designed to help us understand the challenges, triumphs and insights you experienced and gained while running your funded project.

We want to know about your successes and challenges. Ultimately we want to see what outcomes you achieved and if they were the intended ones.

#### Reporting

Reporting against the outcomes and approved budget is a requirement of the deed of grant, and must be completed by an appropriately authorised person on behalf of the applicant organisation or the projects auspicing organisation.

To the best of your knowledge the statements made within this report need to be true and correct, whilst understanding that you as the applicant organisation/auspicing organisation were approved for this grant and accepted the terms and conditions as outlined in the deed of grant or any other deed of variations relating to the project.

#### Term of the Grant

The Grants are for a specified period as set out in the guidelines unless a **variation** has been approved.

#### Timeframe

You **have a month** to complete this acquittal form after receiving it by email.

Please fill out the form as directed in the instructions or email your received containing the link to this form.

If there is any reason you are unable to complete this form by the due date please advise us by contacting the Grants Coordinator by phone on 62077331 or by emailing; [actnrm@act.gov.au](mailto:actnrm@act.gov.au)

#### **Please ensure that:**

- **Completion of this form has been overseen by those in your organisation that have an intimate knowledge of the funded project.**
- **Financial information is completed by an appropriately authorised person on behalf of the applicant organisation or the projects auspicing organisation.**
- **In filling out this form, that you have attached all supporting documentation where indicated in the reporting process.**

#### Privacy Statement

All information in this report is public information, except for all personal and financial information which will remain confidential.

We pledge to respect and uphold your rights to privacy protection under the [Australian Privacy Principles](#) (APPs) as established under the *Privacy Act 1988* and amended by the *Privacy Amendment (Enhancing Privacy Protection) Act 2012*. To view our privacy statement, go to [ACT Government Privacy Policy](#)

## Project Report

**\* indicates a required field**

#### Project Title

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### Application No. ENV23/24030 From Molonglo Conservation Group - DRAFT

Oaks Estate Riparian Improvement

This question is read only.

#### Application Number

ENV23/24030

This field is read only.

#### Grant Recipient

#### Sponsoring Organisation

Molonglo Conservation Group

If Grant Recipient and Sponsoring Organisation is the same write as above

#### Mailing Address

2 Dairy Road Fyshwick

#### Phone Number

0423732282

#### Email Address

Communications@molonglo.org.au

#### Project Summary

This project aimed to enhance the ecological condition of aquatic ecosystems and the adjacent riparian zone along the Oaks Estate River Corridor through ongoing contracted woody weed control, erosion control and species directed succession planting. In addition, this project aimed to connect people with nature through nature-based education through engagement with the Canberra Institute of Technology. This was completed through 4 training/workshop events and on-ground works.

The site has been heavily impacted by the recent flooding events, which have eroded the riverbanks and redistributed sediment deposits, resulting in slumping and undercutting. Further understanding around this erosion and the state of the riverbanks was necessary to continue managing and maintaining the site. Previous revegetation plantings had also been damaged by the floods and the site required some succession planting to assist with erosion control and to connect wildlife corridors. An initial bird survey was conducted to identify target species and the subsequent plantings were selected based on ideal habitat and forage suitability for those species. There was also follow up contracted weed control required to keep on top of weeds, predominately blackberry and crack willows.

Must be no more than 250 words.

Please summarise all project activities in relation to the Project Plan.

#### Project - Duration

##### Start Date

19/06/2023

Must be a date.

##### Finish Date

30/06/2024

Must be a date.

**Has this project achieved the activities and milestones required? \***

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- No  
 Yes

**If the project didn't achieve the activities and milestones required please describe why?**

Must be no more than 250 words.

## Project - Outcomes

### What outcomes were generated as a result of this project?

Outcomes are the changes that have occurred as a result of your project. Generally outcomes can be framed as an increase or decrease in one or more of the following:

- Skills, knowledge, confidence, aspiration, motivation,
- Actions, behaviour, change in policy.
- Social, financial, environmental, physical conditions.

We also want to learn more about how you tracked the outcomes of your initiative - what you measured and how.

Finally we also want to know if you encountered any unexpected outcomes generated by your project?

**Please answer the questions below. Leave blank any fields that do not apply to your project.**

### What Outcomes were generated by your project?

- Improved stabilisation of eroding banks along Oaks Estate River Corridor (specifically at the confluence of the Molonglo/Queanbeyan River)
- Increased habitat and food resource for local native birds
- Increased connectivity of vegetation
- Skill and knowledge development of volunteers
- Increased interest in Landcaring involvement by local community members
- Decreased threat of woody weeds in riparian corridor

### How did you track these outcomes?

- Selective water tolerant native species for soil stabilisation, deliberate planting in points of vulnerability along riparian corridor
- Selective species for birds that had been previously identified as present on site
- Targeted areas of vegetation loss/weed impacted
- Targeted knowledge building and training for CIT students volunteering in the project pertaining to erosion control, flooding in the ACT, erosion restoration, erosion prevention and safeguarding, bird identification, bird habitat recognition, bird food sources, habitat suitability and improvement.
- Visible and informed conservation efforts encouraging participation of local community members, highlighted through signage and QR code success inviting engagement
- Repeated targeting of prevailing woody weeds and suckering shoots that threaten integrity of riparian corridor and ongoing waterway health

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**Where any of your outcomes unexpected? If so why?**

### Evidence of Outcomes

Please provide two pieces of evidence to show that you have achieved the outcomes of your project. This could be a document created, before and after photos or other similar items. Please contact the Grants Coordinator if you are unsure what evidence to include.

**IMPORTANT:**

***Your evidence of outcomes should reflect and support your project budget as well as any approved project variation.***

#### Evidence 1

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Filename: Outcome 1- Education and Training.pdf

File size: 392.1 kB

Please attach evidence of your on-ground activities

#### Evidence 2

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Filename: Outcome 2- Plantings.pdf

File size: 507.5 kB

Please attach evidence of your on-ground activities

### Dealing with challenge

**Were there any challenges encountered and, if so, how did they influence the outcomes?**

The timing of targeted woody weed control was a challenge as many contractors are busy during that optimal season, and the weather was not ideal during our scheduled period. Eventually we were able to successfully administer the treatment during the optimal window which achieved the desired outcome.

Must be no more than 100 words.

**Outline any actions taken to rectify challenges and/or improve the project outcomes**

Must be no more than 100 words.

**Do you or your organisation have any plans to continue, monitor or further develop this project beyond the funded period?**

Yes

No

**If yes, please outline your plans for the project.**

Ongoing woody weed control will be necessary in this area, we hope to engage Simon Lang onsite again in future to manage the threat

Must be no more than 100 words.

### Project Outputs

**What outputs did your project generate?**

These are the tangible items a project generates.

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Examples would include

- the number of trees planted,
- area of planting (Hectares),
- area of weed treatment (Hectares),
- the number of volunteers engaged in the project,
- the number of pest species eradicated.

List your initiative's outputs below, including numbers and timeframes where possible. Leave blank any fields that do not apply to your project.

**IMPORTANT:**

**Your evidence of outputs should reflect and support your project budget as well as any approved project variation.**

Number	List	Type of Treatment
Must be a number.	Attach documentary evidence of delivery ie: Photos of areas treated or trees/shrubs planted, social media posts, receipts for expenditure, photos from events, attendance record for volunteers	From the drop down list choose achievement output
250	Filename: IMG_5448.jpg File size: 2.4 MB <hr/> Filename: Sales Invoice GA10 01515 (1).pdf File size: 202.1 kB	Plants Planted
	<i>No files have been uploaded</i>	
6	Filename: Output- Events.pdf File size: 1.1 MB	Events
1	Filename: Oaks Estate Comm s.png File size: 3.4 MB <hr/> Filename: Outcome- Social Media.pdf File size: 443.2 kB	Communication items
20	Filename: MCG worksheets 001.jpg File size: 841.4 kB	Hectares Planted/Treated

## Lessons Learned

**What did you learn as a result of undertaking this project?**

There is a lack of engagement/volunteers in the Oaks Estate area, and despite actively campaigning to invigorate the community in Landcare efforts it has been difficult to

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maintain interest. Using the CIT CEM class was so valuable as we were able to show presence of environmental conservation work to the community and demonstrate the benefits of volunteering efforts. It was also valuable in that the students had access to on-ground experience and had the opportunity to interact with field experts, and now also feel a connection and sense of stewardship with the site.

Must be no more than 100 words.

We are particularly interested in lessons that may help others undertaking similar work. Think about what you learned about your inputs (money, skills, personnel, time - too much; too little; about right?); your assumptions (were they 100% right, only partly right, or were the results a complete surprise?); and the context of the project/program (timing; targeted beneficiaries; geographic settings - were they right; wrong; about right?)

## Communication Material

**Has the project produced any visual, audio representations, documents, or advertising?**

- Yes  
 No

**Please provide an example of your communication**

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Filename: Oaks Estate Comms.png

File size: 3.4 MB

and/or

**Provide web link:**

Must be a URL

and/or

**Provide additional details:**

Please include captions, if relevant

**Have you obtained permission from participants/volunteers to use the images in any media in regard to the project?**

- Yes  
 No

## Financial Report

**\* indicates a required field**

### Project Income Expenditure

**IMPORTANT:**

Financial Reporting against the Projects Approved Budget is a requirement of the Deed of Grant or any Deed of Variations and must be completed by an appropriately authorised person on behalf of the applicant organisation or the projects Auspicing Organisation.

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Please complete the Financial Report for all actual expenditure including government, nongovernment and private, as well as any in-kind contributions.

Use the 'Notes' column to provide any additional information you think we should be aware of.

## Project Income

In accordance with the Deed of Grant or any Deed of Variations you have been provided with funding to this value. Please complete the financial statement of all actual income per your Approved Project Budget, including government, nongovernment and private, as well as any in-kind contributions.

Use the 'Notes' column to provide any additional information you think we should be aware of.

<b>Project Income Item (as per Deed of Grant Project Budget)</b>	<b>Project Budget Approved Item - (\$ Allocated GST Exc)</b>	<b>Actual Budget Item Income (\$ GST Exc)</b>	<b>If different from Application Approved Budget Item indicate approval of change</b>
Select the category from the dropdown list. Oone per line	Must be a dollar amount	Must be a dollar amount.	
ACT Environment Grant Grant Funding	\$22,750.00	\$22,750.00	

<b>Project Budgeted Expenditure Items</b>	<b>Budgeted Expenditure Amount (\$ GST Exc)</b>	<b>Actual Expenditure (\$ GST Exc)</b>	<b>Notes</b>
		Must be a dollar amount.	
Project Budgeted Item	\$1,000.00	\$1,045.45	Erosion Control Workshop
Project Budgeted Item	\$1,000.00	\$1,090.91	Bird Survey Workshop and Training
Project Budgeted Item	\$15,000.00	\$15,000.00	Weed Contractor
Project Budgeted Item	\$500.00	\$542.47	Materials and Equipment
Project Budgeted Item	\$500.00	\$620.00	Plants

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Project Budgeted Item	\$500.00	\$202.27	Communications
Project Budgeted Item	\$1,850.00	\$1,850.00	Administration
Project Budgeted Item	\$2,400.00	\$2,400.00	Project Management
In-Kind Contributions		\$26,000.10	630 volunteer hours x \$41.27

## Income Expenditure Totals

### Income Total

\$22,750.00

This number/amount is calculated.

### Expenditure Total

\$48,751.20

This number/amount is calculated.

### Income - Expenditure

\$0.00

This number/amount is calculated.

**Please attach a signed letter from a financially authorised delegate of your organisation (or sponsoring organisation), stating that the grant was acquitted as per the project budget or any subsequent approved variation.**

*No files have been uploaded*  
NOTE: Max 5mb per file

## BUDGET DISCREPENCIES

**Please explain reasons for any major variances, or for providing incomplete information:**

Must be no more than 100 words.

## Certification and Feedback

**\* indicates a required field**

### Certification

**This section must be completed by an appropriately authorised person on behalf of the applicant organisation or the projects Auspicing Organisation.**



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I certify that to the best of my knowledge the statements made within this report are true and correct, and

I understand that:

- the applicant organisation/Auspicing Organisation has been approved for this grant;
- that we are required to accept the terms and conditions of the grant as outlined in the Deed of Grant or subsequent Deeds of Variations.
- Project Reporting and Acquittal is a requirement of the Deed of Grant or any approved variations and must be completed by an appropriately authorised person on behalf of the applicant organisation or the projects Auspicing Organisation.

I agree

Yes  No

Name of authorised person \*

Dr Karen Williams

Must be an Authorised Member of the applicant/auspicing organisation who has delegation to certify funding and expenditure

Position \*

President

Position held in applicant/auspicing organisation (e.g. CEO, Treasurer)

Contact Phone Number \*

0427 803 896

We may contact you to verify that this application is authorised by the applicant organisation

Contact Email \*

[president@molonglo.org.au](mailto:president@molonglo.org.au)

Must be an email address.

Date \*

08/08/2024

Must be a date

## Feedback

You are now nearing the end of this form. Before you review your application and click the **SUBMIT** button please take a few moments to provide some feedback.

Please indicate how you found the acquittal process:

Very easy  Easy  Neutral  Difficult  Very Difficult

Did you find the reporting process useful in helping to understand your own work?

Yes  
 No

How many minutes in total did it take you to complete this form?

180

Estimate in minutes (i.e. 1 hour = 60)

Please provide us with your suggestions about any improvements and/or additions to this form that you think we need to consider:

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Must be no more than 100 words.